

Dear parents,

you are aware that some of the textbooks are provided by the school, so-called "loan copies". These must be returned to the school clean and tidy at the end of the school year.

1. learning materials on the school booklet, which are to be provided as part of the personal contribution, are provided free of charge by the school if the following conditions are met.

Pupils move in on August 1 of each year

- Leistungen nach dem Asylbewerberleistungsgesetz (Benefits under the Asylum Seekers Benefits Act)
- Sozialhilfe (Assistance with living expenses under the third chapter of SGB XII - Social Assistance)
- Grundsicherungsgeld (Bürgergeld) (Citizen's allowance under Chapter 3 Section 2 SGB II - Basic income support for jobseekers)

If one of these points applies to you, please hand in the notification from the job center or social welfare office to the school immediately!!! The school books or workbooks will then be given to your child free of charge by the school. School books remain the property of the school and must be returned to the school clean and tidy at the end of the school year. Workbooks become your property.

Please make sure that the approved benefit period includes August 1 of the respective year and that the complete notification is submitted. If you submit a provisional notification, the personal contribution for the coming school year will be conditionally waived. The final decision must be submitted to the school office immediately upon receipt. If you no longer meet the above-mentioned requirements after the decision has been checked, you are obliged to pay the corresponding personal contribution. You will receive a separate request for payment.

The personal contribution is reduced by half for the third and each additional child if at least three children from the same family attend a school and this is proven by submitting a non-formal certificate from the respective schools. To take advantage of this reduction, please submit the original certificates and proof of purchase to the school by approx. four weeks after the start of the school year. The amount will be transferred immediately by the district of Elbe-Elster (school authority) to the account you have specified.

2. workbooks that have to be purchased in addition to the personal contribution can be applied for as additional requirements from the responsible authorities.

If, according to the book slip, workbooks have to be purchased in excess of the personal contribution, these can be applied for as additional requirements. Please contact the following authorities:

Landkreis Elbe-Elster, Sozialamt, Grochwitz Straße 20 in 04916 Herzberg (Elster):

- If you receive „Leistungen nach dem Asylbewerberleistungsgesetz“ (Benefits under the Asylum Seekers Benefits Act)
- If you receive „Sozialhilfe“ (Assistance with living expenses under the third chapter of SGB XII - Social Assistance)

Jobcenter Elbe-Elster Lugstr. 4 in 04916 Herzberg (Elster) / Friedrich-Engels-Straße 46 in 03238 Finsterwalde/ Berliner Str. 13A in 04924 Bad Liebenwerda:

- If you receive „Grundsicherungsgeld (Bürgergeld)“ (Citizen's allowance under Chapter 3 Section 2 SGB II - Basic income support for jobseekers)
- If you receive „Wohngeld und/ oder Kinderzuschlag“ (housing benefit and/or child supplement). Please note that in this case, a full application under the German Social Code, Book II (SGB II) (citizen's allowance/basic income support) is required. Please use the Jobcenter's online services for this purpose: www.jobcenter.digital

The general information on the processing of personal data by the Office for Youth, Family and Education and the supplementary information on processing activities in the context of textbook procurement are published on the school notice board and on the homepage of the Elbe-Elster district (www.lkee.de). If you have any further questions, please contact the school in confidence.

Issuer of this parent information: Landkreis Elbe-Elster, Amt für Jugend, Familie und Bildung, Rosa-Luxemburg-Str. 44, 04916 Herzberg